

# POWER INFORMATION TECHNOLOGY COMPANY



## TENDER DOCUMENT

FOR

## ACQUISITION OF BANDWIDTH FROM TIER-I INTERNET SERVICE PROVIDER

TENDER NO. PITC/G-224(124)/06-2026

CONTACTS:

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### **ABRIDGMENT**

|                                                                   |                                              |
|-------------------------------------------------------------------|----------------------------------------------|
| 1. Recipient:                                                     | CEO (PITC)                                   |
| 2. Venue:                                                         | Aiwan-e-Iqbal Complex, Edgerton Road, Lahore |
| 3. Closing Date& Time:                                            | 23-07-2026(11:00 AM)                         |
| 4. Opening Date &Time:                                            | 23-07-2026(11:30 AM)                         |
| 5. Type                                                           | Single Stage One Envelope                    |
| 6. Bid Money:                                                     | Rs. 200,000/- (Refundable)                   |
| 7. Cost of Tender Document:                                       | Rs. 5,000/- (non-refundable)                 |
| <b><u>SERVICES REQUIRED:</u></b>                                  |                                              |
| 200 Mbps Internet Bandwidth from Tier 1 Internet Service Provider |                                              |

Sealed quotations are invited from the potential dealing firms for provisioning of bandwidth. Requirements are given in "Bill of Quantity" (**Annexure-A**).

## INSTRUCTIONS TO THE BIDDER

- 1.1 Quoted rates should be included all type of charges.
- 1.2 The bidding process will be single stage one envelope (PPRA 36(a)). Bidders are required to submit technical and financial bids in single sealed envelope, clearly marking "Technical" and "Financial", two copies of each (marked as Original and Copy). Soft copies of bids may also be required. Firms will be evaluated on the basis of criteria as per para-7 of this tender document.
- 1.3 The bidders shall furnish Rs. 200,000/- (Two Hundred Thousand) bid money as a part of their tenders in form of Bank Draft or Bank Guarantee in favour of CEO (PITC), WAPDA House, Lahore, to be enclosed in the envelop of financial bid.
- 1.4 Successful bidder shall deposit performance security, as described in rate contract or PO, not exceeding 10% of the value of the proposed purchase order in shape of bank draft or bank guarantee issued by any scheduled bank, in favour of indenter. The same shall be released after expiry of warranty period.
- 1.5 Competent Authority reserves the right to accept or reject any offer or a part thereof or increase/decrease quantity to any extent without assigning any reason. The offer received incomplete or not in accordance with the conditions/specifications will not be entertained. Bid offered is likely to be ignored if: -
  - i) The tender is unsigned (all pages should be signed).
  - ii) It is received after the time and date fixed for its receipt.
  - iii) Offer is ambiguous or conditional.
  - iv) The offer is from a firm who is blacklisted by PEPCO, WAPDA or any other government organization, or is in litigation with any government organization or is defaulter in any previous order and/or contract.
  - v) The offer is unsolicited.
  - vi) The bid is not accompanied with full earnest money.
- 1.6 The tenders prepared by the bidders should comprise of the following documents:-
  - i) Covering letter.
  - ii) Receipt of tender document cost.
  - iii) Bid Money.
  - iv) Bill of quantities provided with tender document duly filled, signed and stamped.
  - v) All certificates as per clause 4.

## 2. TERMS AND CONDITIONS

- 2.1 The quoted price must be firm, final, inclusive of all taxes, transportation charges etc. in Pak Rupees.
- 2.2 The purchaser is not bound to accept the lowest offer not fulfilling the requisite criteria. The reasons for rejecting the lowest or any offer shall not necessarily be communicated.
- 2.3 Price will remain valid for at least 90 days from the date of opening of quotation.
- 2.4 If the bidder fails to perform any or all of the Services within the period specified in the Contract, the Purchaser may without prejudice to all its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to 2% of the value of the Services, supplied beyond stipulated delivery schedule for each week or part thereof of delay until actual performance, subject to a maximum of 10% of value of such services.

- 2.5 Quantities given in Bill of Quantity are based on rough estimate and may increase or decrease up to any extent. Successful bidder shall be bound to supply the required quantity, on the approved rates within the validity of the rates.
- 2.6 An inspection shall be carried out by representative of CEO (PITC).
- 2.7 The supplier/bidder has to arrange demonstration if asked by the O/O CEO, PITC. Services, which do not meet the technical specifications, can be rejected and the offer can be declared as technically nonresponsive.
- 2.8 Agreement will be initially for two (02) years at first step, extendable with mutual consent.

### 3 Schedule of Services

The Services, installations will be required to be completed within 15 days after the issuance of Purchase / Work Order.

### 4 Evaluation Criteria

Bidder as a part of his bid shall provide the following depending upon applicability: -

- 4.1 A list showing the location of head office along with those of branch offices.
- 4.2 A list of technical expertise and qualified maintenance engineers.
- 4.3 A list of clients to whom the bidder has done or been doing business during last 3 years along with their Names, Addresses and Phone Numbers.
- 4.4 Description of the backbone being used by the bidder for internet connectivity.
- 4.5 Name of the cities throughout the country where ISP has access through local number.
- 4.6 A certificate describing the guaranteed response time after a hardware or network failure when the complaint is lodged within the warranty period. The maximum expected down time should also be defined and must not be more than 2 hours. In case services remain down beyond 2 working hours, the bidder must have the demonstrated capability to replace to provide alternative services until diagnostic and removal of fault otherwise PITC/WAPDA/PEPCO reserve the right to claim against the loss so born.

### 5 Evaluation Formula

- 5.1 Single stage one envelope procedure is opted in evaluation of the bids, The total points for bid evaluation are 100.
- 5.2 The bidder will be declared technically qualified if score of technical factors is 70% or more. The technical factors are defined at clause-7.
- 5.3 The contract will be awarded to those technically qualified firm who will be financially lowest.

### 6. Terms of Payment

Payment of the equipment supplied shall be made directly by consignees within thirty days,

from the date of receipt of invoice, on production of following documents:

- a) Invoice in triplicate having NTN.
- b) Deployment Certificate from PITC (One time)
- c) Services satisfactory certificate.
- d) Sales Tax Invoice (if not exempted) or attach exemption certificate.
- e) Non-payment certificate.
- f) Performance Security Receipt Certificate.

## 7. TECHNICAL EVALUATION FORMULA

The Technical responsiveness will be determined by evaluating the following factors.

| Sr.# | Factors                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                          |      |               |                  | Max. Score                       |  |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|------|---------------|------------------|----------------------------------|--|
| A    | <b>Mandatory Factors</b>                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                          |      |               |                  |                                  |  |
|      | Registration/Incorporation/Business Certificate and at-least three years of doing business in Pakistan/ PTA Approved                                                                                                                                                                                                                                                                                                                    |                                                                                                          |      |               |                  |                                  |  |
|      | Valid Necessary Tax Registrations                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                          |      |               |                  |                                  |  |
|      | Must be registered Tier 1, internet service provider in Pakistan                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                          |      |               |                  |                                  |  |
|      | Affidavit to the effect that bidder is not blacklisted and rendered ineligible for corrupt and fraudulent practices by any Government (Federal, Provincial or Local) or a public-sector organization/Division/ Ministry (Annexure-B)                                                                                                                                                                                                    |                                                                                                          |      |               |                  |                                  |  |
|      | Compliance to technical specifications of tendered goods                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                          |      |               |                  |                                  |  |
|      | Compliance to schedule of supplies                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                          |      |               |                  |                                  |  |
|      | B                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>Bidder</b>                                                                                            |      |               |                  |                                  |  |
| I.   | Company profile                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                          |      |               |                  | 20                               |  |
|      | i.                                                                                                                                                                                                                                                                                                                                                                                                                                      | Type of Company<br>Public/Private Limited = 05 marks<br>Partnership = 03 marks<br>Proprietary = 02 marks |      |               | 5                |                                  |  |
|      | ii.                                                                                                                                                                                                                                                                                                                                                                                                                                     | No. Of Branches in Pakistan (1 mark per branch in a city)                                                |      |               | 5                |                                  |  |
|      | iii.                                                                                                                                                                                                                                                                                                                                                                                                                                    | Age of Company (1 Marks per year)                                                                        |      |               | 5                |                                  |  |
|      | iv.                                                                                                                                                                                                                                                                                                                                                                                                                                     | Experience with WAPDA/PEPCO/NTDC/PITC/DISCOs                                                             |      |               | 5                |                                  |  |
| II.  | <b>Financial Business :</b><br>A list of clients (other than WAPDA/PEPCO) to whom the bidder has done or been doing business during last 3 years along with their Names, Addresses, Phone Numbers.<br>List is to be provided bifurcating in following slabs:<br><input type="checkbox"/> Less than 5.0 million (7 marks)<br><input type="checkbox"/> 5.0 million to 7.0 million (15)<br><input type="checkbox"/> Above 7.0 million (20) |                                                                                                          |      |               |                  | 20                               |  |
| III. | <b>Qualified staff position of the firm (attach list).</b><br>experience >= 03 years per person 5 points<br>experience <= 03 years and >2 years per person 4 points<br>experience <= 02 years and >1 years per person 3 points                                                                                                                                                                                                          |                                                                                                          |      |               |                  | 25                               |  |
|      | S.No                                                                                                                                                                                                                                                                                                                                                                                                                                    | Name                                                                                                     | Post | Qualification | Total Experience | Experience with present employer |  |
|      |                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                          |      |               |                  |                                  |  |
| IV.  | Responsiveness of solution as per requirement.<br>Provide details of solution provided by bidder following details must be included:<br>i. ISP Bandwidth Sources<br>ii. Solution Details with diagrams<br>iii. Backup Solution Details with auto failover along with diagrams<br>iv. Media Details<br>v. Equipment details at customer end & ISP end<br>vi. Response time details in case of any failure.                               |                                                                                                          |      |               |                  | 35                               |  |
|      | Total                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                          |      |               |                  | 100                              |  |

**BILL OF QUANTITIES**

| <b>Sr.No.</b>      | <b>SERVICE DESCRIPTION</b>                                                                                                        | <b>Annual Bandwidth charges<br/>(Inclusive of all Taxes) PKR</b> | <b>Installation Misc. Charges</b> | <b>One Time Cost (PKR)</b> | <b>Total</b> |
|--------------------|-----------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------|-----------------------------------|----------------------------|--------------|
| <b>1</b>           | <b>200 Mbps CIR redundant Internet Connectivity on Fiber and backup with unlimited downloads and traffic per month</b>            |                                                                  |                                   |                            |              |
| <b>2</b>           | <b>Dark Fiber from WAPDA House to PITC office Aiwan-e-Iqbal Complex, Edgerton Road, Lahore and radio link as backup solution.</b> |                                                                  |                                   |                            |              |
| <b>Grand Total</b> |                                                                                                                                   |                                                                  |                                   |                            |              |

**Note:**

- Media arrangement of all types involved during installation of link will be responsibility of the bidder.
- ISP must be registered Tier 1 internet service provider.
- A backup link of same specifications on fibre connectivity must be installed by ISP.
- Failover device will be installed by ISP at PITC premises; in case primary link goes down, then backup link automatically takes over.

Queries may be asked on: [adnan@pitc.com.pk](mailto:adnan@pitc.com.pk)

**Stamp & Signature of bidders**

## Affidavit of Legitimate Bidder

### Undertaking

We, **[Name and Address of Bidder]**, do hereby declare on solemn affirmation that:

- I. We have not been black listed from any Government Department/Agency
- II. We have not been involved in litigation with any client during the last 3 years
- III. We acknowledge that we have read, understood and accepted the Tender Document along with all terms and conditions specified above in the tender document
- IV. We understand that PITC shall have right, at his exclusive discretion, to require, in writing, further information or clarification of the Tender, from any or all the Bidder(s)
- V. We understand that PITC shall have right, at his exclusive discretion, to increase/decrease the quantity of any or all item(s), accept/reject any or all tender(s), cancel/annul the Tendering process at any time prior to award of Contract, without assigning any reason or any obligation to inform the Bidders of the grounds for the PITC's action, and without thereby incurring any liability to the Bidder and the decision of the PITC shall be final

Dated\_\_\_\_\_.

### ***BIDDER:***

Signature \_\_\_\_\_

CNIC # \_\_\_\_\_

Designation \_\_\_\_\_

Address \_\_\_\_\_

### ***WITNESSES:***

Signature \_\_\_\_\_

CNIC # \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Address \_\_\_\_\_

Signature \_\_\_\_\_

CNIC # \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Address \_\_\_\_\_

*(Mandatory Compliance & Bidder Evaluation Information)*

**POWER INFORMATION TECHNOLOGY COMPANY (PITC)**

WAPDA House, Lahore

**Tender for Acquisition of Bandwidth**

Tender Reference No.: \_\_\_\_\_

To be filled and submitted by the Bidder along with the Technical Proposal. All fields are mandatory unless marked "if applicable". Supporting documents/evidence must be attached against each claim; unsupported claims will not be scored.

|                                         |  |
|-----------------------------------------|--|
| <b>Name of Bidder / Firm</b>            |  |
| <b>Registered Address</b>               |  |
| <b>Contact Person / Designation</b>     |  |
| <b>Phone / Email</b>                    |  |
| <b>NTN / Sales Tax Registration No.</b> |  |

**Stamp & Signature of bidders**

### **A. Mandatory Factors**

The bidder shall confirm compliance against each mandatory factor below and attach supporting evidence/documents. Non-compliance with any mandatory factor shall render the bid non-responsive.

| Sr.# | Mandatory Factor                                                                                                                                                                                                  | Attachment |
|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| 1    | Registration/Incorporation/Business Certificate, and at least three (3) years of doing business in Pakistan / PTA Approved                                                                                        |            |
| 2    | Valid necessary tax registrations (NTN / Sales Tax, as applicable)                                                                                                                                                |            |
| 3    | Registered as Tier-1 Internet Service Provider in Pakistan                                                                                                                                                        |            |
| 4    | Affidavit that the bidder is not blacklisted / declared ineligible for corrupt and fraudulent practices by any Government (Federal/Provincial/Local) or public-sector organization/Division/Ministry (Annexure-B) |            |
| 5    | Compliance to technical specifications of tendered goods/services                                                                                                                                                 |            |

### **B. Bidder Evaluation Information**

#### **B.1 Company Profile**

|                                                       |                                                                                                                                                                                                                                      |
|-------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Type of Company (tick one)                            | <input type="checkbox"/> Public/Private Limited<br><input type="checkbox"/> Partnership<br><input type="checkbox"/> Proprietary<br>Attach Certificate of Incorporation / Partnership Deed / Registration Certificate, as applicable. |
| Date of Incorporation / Registration (Age of Company) | Date: ____/____/____ Attach: Incorporation Certificate / Registration Certificate as proof of age.                                                                                                                                   |

**No. of Branches in Pakistan (list each branch/city; 1 mark per branch/city):**

| Sr.# | City | Branch Address | Contact No. |
|------|------|----------------|-------------|
| 1    |      |                |             |
| 2    |      |                |             |
| 3    |      |                |             |
| 4    |      |                |             |
| 5    |      |                |             |
| 6    |      |                |             |

**Stamp & Signature of bidders**

**Experience with WAPDA / PEPCO / NTDC / PITC / DISCOs:**

| Sr.# | Organization<br>(WAPDA/PEPCO/NTDC/PITC/DISCOs) | Nature of Work /<br>Contract | Contract<br>Period | Reference<br>/ Client<br>Certificate<br>Attached |
|------|------------------------------------------------|------------------------------|--------------------|--------------------------------------------------|
| 1    |                                                |                              |                    |                                                  |
| 2    |                                                |                              |                    |                                                  |
| 3    |                                                |                              |                    |                                                  |
| 4    |                                                |                              |                    |                                                  |
| 5    |                                                |                              |                    |                                                  |

**B.2 Financial Business**

List of clients (other than WAPDA/PEPCO) with whom the bidder has done/is doing business during the last three (3) years, along with Name, Address, Phone Number, and approximate annual business value, bifurcated as: Less than PKR 5.0 million / PKR 5.0 million to 7.0 million / Above PKR 7.0 million.

| Sr.# | Client Name | Address | Phone<br>Number | Approx.<br>Annual<br>Business<br>Value (PKR) | Slab (<5M /<br>5M-7M /<br>>7M) |
|------|-------------|---------|-----------------|----------------------------------------------|--------------------------------|
| 1    |             |         |                 |                                              |                                |
| 2    |             |         |                 |                                              |                                |
| 3    |             |         |                 |                                              |                                |
| 4    |             |         |                 |                                              |                                |
| 5    |             |         |                 |                                              |                                |
| 6    |             |         |                 |                                              |                                |
| 7    |             |         |                 |                                              |                                |
| 8    |             |         |                 |                                              |                                |

**Stamp & Signature of bidders**

### B.3 Qualified Staff Position of the Firm

Attach CVs / experience certificates for all listed personnel. Experience shall be scored as:  $\geq 3$  years = 5 points;  $>2$  and  $\leq 3$  years = 4 points;  $>1$  and  $\leq 2$  years = 3 points (per qualifying person).

| S.No | Name | Post | Qualification | Total Experience (Years) | Experience with Present Employer (Years) |
|------|------|------|---------------|--------------------------|------------------------------------------|
| 1    |      |      |               |                          |                                          |
| 2    |      |      |               |                          |                                          |
| 3    |      |      |               |                          |                                          |
| 4    |      |      |               |                          |                                          |
| 5    |      |      |               |                          |                                          |
| 6    |      |      |               |                          |                                          |
| 7    |      |      |               |                          |                                          |
| 8    |      |      |               |                          |                                          |
| 9    |      |      |               |                          |                                          |

**Stamp & Signature of bidders**

#### B.4 Responsiveness of Solution (Technical Proposal)

The bidder must provide complete details of the proposed solution as per the requirement, covering the parameters below. Diagrams must be attached as annexures and referenced accordingly.

| Sr.# | Parameter                                                          | Guidance                                                                                                                              | Bidder's Response / Attachment Reference |
|------|--------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|
| 1    | <b>ISP Bandwidth Source(s)</b>                                     | Indicate upstream bandwidth source(s), redundancy at the source, and POP location(s) serving the proposed link.                       |                                          |
| 2    | <b>Solution Details (with diagrams)</b>                            | Provide complete network diagram of the proposed primary link from ISP to customer end, including media type, routing, and equipment. |                                          |
| 3    | <b>Backup Solution Details (with auto-failover, with diagrams)</b> | Provide diagram and description of backup/redundant link, failover mechanism (automatic/manual), and failover time.                   |                                          |
| 4    | <b>Media Details</b>                                               | Specify last-mile media (Fiber/Radio/Copper/Satellite, etc.) for both primary and backup links.                                       |                                          |
| 5    | <b>Equipment Details (Customer End &amp; ISP End)</b>              | List make/model of routers, switches, radios, and other equipment to be deployed at customer end and ISP end.                         |                                          |
| 6    | <b>Response Time Details (in case of failure)</b>                  | Specify guaranteed fault-response time, escalation matrix, and NOC/helpdesk contact details.                                          |                                          |

#### Certificate by Bidder

It is certified that the information furnished above is true and correct to the best of our knowledge and belief, and is supported by the documentary evidence attached herewith. In case any information is found false/incorrect at any stage, PITC reserves the right to reject the bid/cancel the contract and take further action as admissible under PPRA Rules and applicable law.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Company Seal / Stamp: \_\_\_\_\_

**Stamp & Signature of bidders**